

**Nomination of Doctoral Student for  
Admission to Candidacy**

Department \_\_\_\_\_ Faculty Advisor: \_\_\_\_\_  
 Name of Student \_\_\_\_\_ Student I.D. \_\_\_\_\_  
 Degree Program \_\_\_\_\_ Field of Specialization \_\_\_\_\_  
 Proposed Date of Admission to Candidacy \_\_\_\_\_  
 Title of Proposed Dissertation or Research Topic (if one has been selected and approved): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

The above named doctoral student has successfully completed all requirements for Admission to Candidacy (listed below) and is hereby nominated.

1. Completed program required and elective coursework, including at least a B (3.0) average in resident graduate courses applied in fulfillment of curricular requirements. Date Fulfilled \_\_\_\_\_
2. Satisfactory completion of all departmental/original qualifying exam(s). Date Fulfilled \_\_\_\_\_
3. Research tool requirements: \_\_\_\_\_

Nature of Requirements	How Satisfied	Date(s) Satisfied
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4. Resident Study Requirement  
 Not applicable for this program       Applicable and Date Fulfilled \_\_\_\_\_

5. Other Program Specific Candidacy Requirements:  

Nature of Requirements	How Satisfied	Date(s) Satisfied
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6. Research Protocol Approval (Choose and check A, B or C below)
  - A.** By signature below the student and faculty advisor certify that dissertation research involving human subjects, animal subjects, or biohazardous materials has been approved (as demonstrated by an approval letter) by the applicable University compliance committee(s): Institutional Review Board (IRB), Institutional Animal Care and Use Committee (IACUC), Institutional Biosafety Committee (IBC) or an IRB, IACUC, or IBC that has been designated by the University.
  - B.** By signature below the student and faculty advisor certify and acknowledge that research involving human subjects, animal subjects, or biohazardous materials must be approved in advance by the applicable compliance committee (IRB, IACUC or IBC) and that engaging in such research without approval would constitute misconduct.
  - C.** By signature below the student and faculty advisor certify and acknowledge that this research does not involve human subjects, animal subject, or biohazardous materials and that engaging in such research without advance approval by the applicable compliance committee (IRB, IACUC, or IBC) would constitute misconduct.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Faculty Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Faculty Advisor - Please be sure to submit the Non-Course Academic Event Form under faculty forms <https://sunypoly.edu/student-life/student-resources/registrar/forms.html> for Dean's approval**

**Students: Please submit the signed approval form to [graduatestudies@sunypoly.edu](mailto:graduatestudies@sunypoly.edu)**