

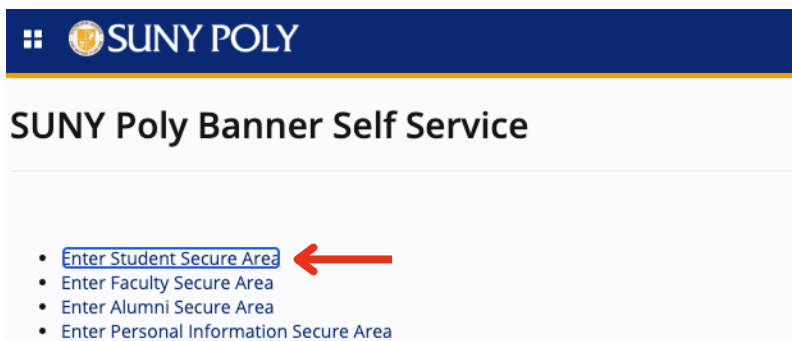


How to Accept, Decline, or Modify your Financial Aid Offer

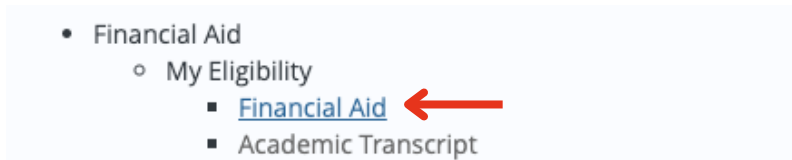
A GUIDE FOR NEW SUNY POLY STUDENTS

1. Log in to Banner Self Service

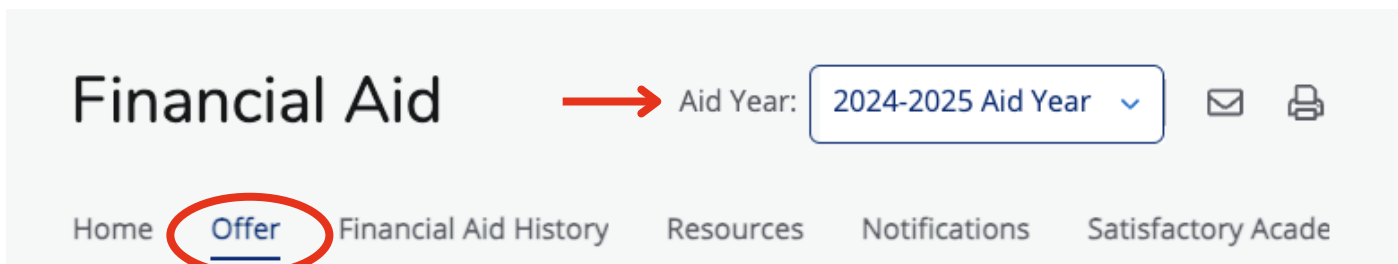
2. Click 'Enter Student Secure Area'



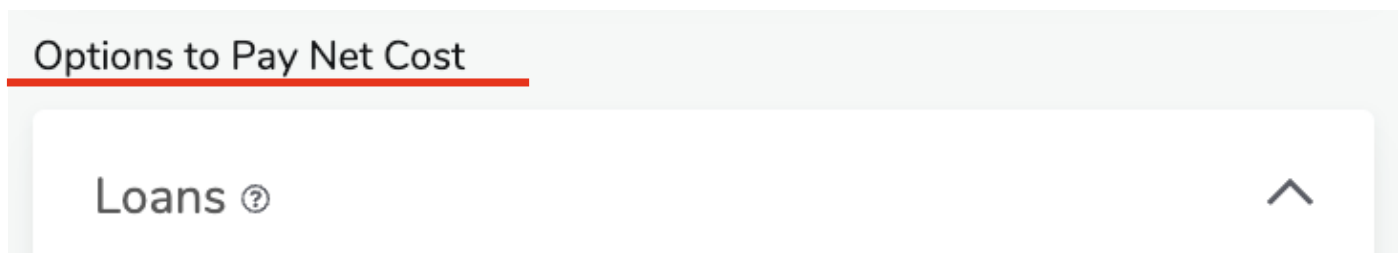
3. From the Student Services Menu, locate *Financial Aid* and click 'Financial Aid'



4. On the Financial Aid page, select the correct Aid Year and choose 'Offer' from the menu



5. Scroll to Options to Pay Net Cost



6. Under Loans, select Accept, Decline, or Modify under the Take Action dropdown for each loan

Loans ?

| Type | Fall 2024 | Spring 2025 | Amount | Take Action |
|---------------------|------------|-------------|-------------|-----------------------|
| Federal Direct S... | \$2,250.00 | \$2,250.00 | \$4,500.00 | Select ^ |
| Federal Direct U... | \$3,000.00 | \$3,000.00 | \$6,000.00 | Select |
| | \$5,250.00 | \$5,250.00 | \$10,500.00 | Accept |
| | | | | Decline |
| | | | | Modify |

When you **ACCEPT** your loan, you accept the full amount of the loan (split evenly between two semesters.)

| | | | | |
|---------------------|------------|------------|--------------------------------|-----------------------|
| Federal Direct S... | \$2,250.00 | \$2,250.00 | \$4,500.00 ACCEPTING | Accept ^ |
|---------------------|------------|------------|--------------------------------|-----------------------|

When you **DECLINE** your loan, you decline the full amount of the loan, so it is not applied to your bill.

| | | | | |
|---------------------|-----------------------|-----------------------|---|------------------------|
| Federal Direct S... | \$2,250.00 | \$2,250.00 | \$4,500.00 DECLINING | Decline ^ |
|---------------------|-----------------------|-----------------------|---|------------------------|

| | | | | |
|---------------------|------------|------------|--------------------------------|-----------------------|
| Federal Direct S... | \$1,500.00 | \$1,500.00 | \$3,000.00 ACCEPTING | Modify ^ |
|---------------------|------------|------------|--------------------------------|-----------------------|

When you **MODIFY** your loan, you change the amount of the loan you accept and that is applied to your bill.

7. When you have made your final decisions, click 'Submit'

| Type | Fall 2024 | Spring 2025 | Amount | Take Action |
|---------------------|-----------------------|-----------------------|---|------------------------|
| Federal Direct S... | \$2,250.00 | \$2,250.00 | \$4,500.00 ACCEPTING | Accept ^ |
| Federal Direct U... | \$3,000.00 | \$3,000.00 | \$6,000.00 DECLINING | Decline ^ |
| | \$2,250.00 | \$2,250.00 | \$4,500.00 | |
| | | | | -\$4,500.00 |

Submit