



The State University  
of New York

## **MEMORANDUM**

**TO:** Campus Institutional Research Contacts

**FROM:** Jinrong Li, Assistant Provost for Institutional Research and Data Analytics  
Josh Horn, Director for University Planning and Analysis  
Tom McFeeley, Assistant Director of Technology for Academic Affairs

**DATE:** May 3, 2022

**SUBJECT:** Updates to SIRIS—Spring 2022 to Spring 2023 Submissions

This memo outlines SIRIS changes to be implemented **from Spring 2022 to Spring 2023**. There were no SIRIS updates last year (2021); however, to keep up and support SUNY initiatives, the changes below must be put into place.

Although this is a substantial list of changes, many of the changes require no changes at the local campus level and are changes/updates System Administration will make to the Data Transferring System (DTS) and the Academic Program Enterprise System (APES) to improve reporting, maintain consistency across submissions, and allow for reporting of new values.

The document below consists of two sections:

- A.) The first section may require campus data collection and/or programming updates.
- B.) The second section are System Administration changes to DTS and the APES database to maintain consistency across submissions and allow for the reporting of new values/elements.

For additional details related to the various SIRIS Data Dictionaries and to see changes organized by SIRIS submission type, please see the accompanying attachment.

Thank you to the SIRIS advisory group and to SICAS for reviewing the changes and providing valuable feedback. If you have any questions or concerns, please email [IR@SUNY.edu](mailto:IR@SUNY.edu).

### **Section A – The following changes may require campus data collection and/or programming updates.**

#### **1. Updates to allow for Microcredential reporting (To be implemented for the Fall-Spring 2021-22 Degree Submission and Fall 2022 End of Term Student Submission)**

- Degree Submission: Add Microcredential award level to Appendix V (List Academic Awards) and add code to Primary/Secondary Indicator (DD020) to allow for the reporting of Microcredentials.
- Degree Submission: Update the business rules for Academic Program ID (DD010) to allow for the reporting of Microcredentials by program ID. Academic Program ID (DD010) will now check the reported ID against Appendix AD—List of Microcredentials. Update business rules for a few elements to accept for Microcredential reporting.
- Student Submissions: Add an element for Microcredential Codes (SE045).

**2. Update for SUNY Online Degrees at Scale (SODaS) Initiative (To be implemented in Fall 2022)**

- Student Data Submission: Add a code (18—SODaS Student) to Special Population Code (SE025).
- Term/Section Submission: Add a code (30—SODaS Section) to Special Section Curricular Attribute (TT210).

**Note:** Currently there are less than 10 campuses that have these kinds of programs/sections (see Appendix AE – List of SUNY Online Degrees at Scale Campuses and Programs). All of them have been sending unit records to System Admin by Excel files in recent years/terms.

**3. Improve Global SUNY ID matching for Instructors (To be implemented in Fall 2022 Term/Section Submission)**

- Term Section Data Submission: Add an Element - Instructor's Date of Birth (TF065).

**4. To be consistent with Student Submission (To be implemented for Fall-Spring 2021-2022 Degree Submission)**

- Degree Submission: Add an element - Gender Identity (DS065).

**5. Update for Cross-Listed Course Sections (To be implemented for Spring 2023 Term/Section Submission)**

- Term Section Data Submission: Add a code (2—Yes Cross-listed) to Simultaneous Usage (TT200). Revise related business rules accordingly (allows new codes without errors).

**Section B – System Administration changes to Data Transferring System (DTS) and APES database to reflect updates/changes in Part A and maintain consistency with other submissions.**

**1. Refine rules to reduce “False Alarm” warnings related to P-Tech students (To be Implemented for Fall 2022 Early Student Submission)**

- Student Data Submission: Business rule updates for Academic Program ID (SE030) and Primary Academic Award Level (SE025) to prevent warnings related to the reporting of P-Tech students.

**2. Improve Course Content reporting (To be implemented for January 2023 Course Submissions)**

- Course Data Submission: Add a warning to Course Content (CC040) to allow campuses to easily identify courses that were submitted without a CIP code.

**3. Update Student SUNY ID definition with context of Global SUNY ID and add related business rules.**

**Submission updates related to Global SUNY ID:**

- Student Data Submission (Student SUNY ID SD040): Warning implemented on Spring 2022 ESS. It will be switched to a Fatal error for the Spring 2023 ESS.

- Term/Section Data Submission (Student SUNY ID TE020): Warning to be implemented for Spring 2022 Term/Section Submission. It will be switched to a Fatal error for Spring 2023 Term/Section.
- Degree Data Submission (Student SUNY ID DS025): Warning to be implemented in Fall-Spring 2021-22 data submission. It will be switched to a Fatal error in Fall-Spring 2022-23 data submission.
- Financial Aid Submission (Student SUNY ID FS010): Warning to be implemented in 2021-22 data submission. It will be switched to a Fatal error in 2022-23 data submission.

4. **Rename Gender (To be implemented for the Fall-Spring 2021-22 Degree Submission)**

- Degree Submission: Rename Gender (DS060) to Sex.

**CC: Teresa Foster, Associate Provost for Institutional Research and Data Analytics**  
**Marianne Hassan, Chief of Staff to the Provost**