

Types of Courses at SUNY Poly

SUNY Poly offers lecture, lecture/laboratory, internship, independent study, project, and thesis courses. The courses are taught in the following instructional methods: classroom (in-person), remote, hybrid, online, and by appointment.

The table below describes each of the instructional methods.

Instructional Method	Description
Classroom (in-person)	Classroom courses meet in-person on scheduled days and times. Courses may also be taught in video/audio classrooms with students located on multiple campuses.
Hybrid	Hybrid courses have classroom meetings (in-person or remotely) and asynchronous online components. The classroom meetings are on a physical campus location, live webinar or other synchronous tool. Students can expect that up to 49% of the course will be taught online. Lecture/lab courses with in-person labs and online lectures are classified as hybrids. They are identified as hybrid on the schedule Notes. Hybrid “lecture” courses will have H in the section number.
Online <i>F-1 (International) students are restricted ONE online course per fall/spring semester per federal law.</i>	Some online courses have proctored exams. Students will be required to locate their own proctors for the exams. Contact the instructor or department for more information. Online synchronous courses are online courses with synchronous sessions via live webinar or other technology. They are identified with a letter S in the section number. Online courses are fully asynchronous and have no synchronous meeting time (remotely or in-person). Both types of courses have activities that must be completed by the specified due dates, may use a synchronous tool to provide office hours, study sessions, presentations, group projects and access to recorded sessions, and may have proctored exams. Students will be required to locate their own proctors for the exams. Contact the instructor or department for more information. They are identified with a letter W in the section number.
By Appointment	Students work with minimal faculty direction. No regularly scheduled meeting times or locations are provided. Independent study, capstone, project, thesis, and Graduate Continuous Registration (CMT) courses are all by appointment.

Types of Courses at SUNY Poly

Course Schedule Codes

CRN	Course reference number: course identifier for registration transactions
Subj	Course subject or department
Crs	Course number
Sec	Section number: 01-01= Utica campus between 8 AM -4 PM; 11-12 and 14-17=Utica campus between 4:05-10 PM; 13-Saturday; 40-42=HVCC in Albany area; A-G=lab; H=Hybrid; W=Online Asynchronous; S=Online Synchronous
CR	Number of academic credits for course
CAP	Course capacity, maximum seats available
ENL	Number of students enrolled
AVL	Number of seats available in the course
Title	Course Title
Days	Days of the week the class meets. Days are: M, T, W, R, F, S (Thursday=R, Saturday=S) Multiple letters such as MW, TR, MWF meet on each of those days.
Time	24 hour time of in-person class. Subtract 1200 from the time to convert to PM times, e.g. 1400-1550 is 2:00-3:40 PM.
Building	SUNY Poly campus buildings: Utica Site - DONOVN, KUNSHL, CPCTR, WFH; Albany Site - To Be Determined Other sites: HVCC (Hudson Valley Community College), STELIZ (St Elizabeth's Utica Campus)
Room	Room Number
Instructor	Instructor's last name or TBD (to be determined).

Below and on the following pages are examples of course instructional methods on the course schedule.

Examples of Classroom (in-person) Courses

Lecture

Classroom courses held on the Utica campus have section numbers 01 to 19. Sec numbers **01 to 10** meet between 8 AM – 4 PM, and **11 to 19** meet between 4:05 – 10 PM.

CRN	Subj	Crs	Sec	CR	AVL	ENL	Days	Time	Building	Room	Instructor	Notes		
1411	CS	108	01	1	4	45	9	36	KUNSHL		0800 - 0950	TR	Urban	Fourth, Fifth, or Sixth Editions of Text May Be Available From External Vendors and Are Preferred to Seventh Edition
1163	CS	108	02	1	4	45	5	40	KUNSHL	C112	1040 - 1150	MWF	Sarner	Fourth, Fifth, or Sixth Editions of Text May Be Available From External Vendors and Are Preferred to Seventh Edition
1169	CS	108	11	1	4	45	2	43	KUNSHL		1600 - 1750	TR	Spetka	Fourth, Fifth, or Sixth Editions of Text May Be Available From External Vendors and Are Preferred to Seventh Edition

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Lecture/Lab

Lecture/lab courses have the sections number (01-19) for the lecture followed by a letter (A-G) for the lab. The PHY101 courses shown below have a common lecture that meets in Donovan G140 on Mondays and Wednesdays from 10:40 – 11:55 AM (01), and different lab times (A, B).
 Lab A (crn 1142, PHY101-01A meets in Donovan 2105 on Tuesdays from 1400-1650 (i.e. 2-4:50 PM)
 Lab B (crn 1143, PHY101-01B meets in Donovan 2105 on Tuesdays from 1700-1950 (i.e. 5-7:50 PM)

CRN	Subj	Crs	Sec	Part of Term	Title	CR	CAP	ENL	AVL	Building	Room	Time	Days	Instructor	Notes
1142	PHY	101	01A	1	General Physics I	1	5	5	0	DONOVN	2105	1400-1650	T	Kehoe	GenEd: Natural Sciences And SUNYIT Laboratory Science Pre-Req: MAT 111 Or Equivalent
1142	PHY	101	01A	1	General Physics I	3	5	5	0	DONOVN	G140	1040-1155	MW	Kehoe	GenEd: Natural Sciences And SUNYIT Laboratory Science Pre-Req: MAT 111 Or Equivalent
1143	PHY	101	01B	1	General Physics I	1	5	5	0	DONOVN	2105	1700-1950	T	Kehoe	GenEd: Natural Sciences And SUNYIT Laboratory Science Pre-Req: MAT 111 Or Equivalent
1143	PHY	101	01B	1	General Physics I	3	5	5	0	DONOVN	G140	1040-1155	MW	Kehoe	GenEd: Natural Sciences And SUNYIT Laboratory Science Pre-Req: MAT 111 Or Equivalent

Examples of Hybrid Courses

Lecture

Hybrid courses are identified with the "Blackboard Hybrid" or "Hybrid" note, and except for lecture/lab courses, the letter H in the section. The location and class time are listed, but the room number may not be listed yet, e.g. COM 106-01H.

Blackboard Hybrid note

CRN	Subj	Crs	Sec	Part of Term	Title	CR	CAP	ENL	AVL	Building	Room	Time	Days	Instructor	Notes
1347	COM	106	01H	1	Intro to Digital Media&Design	4	24	0	24			1000-1150	TR	TBD	Blackboard Hybrid Course. Visit Visit https://sunypoly.edu/online/blackboard
1585	COM	112	11H	1	Digital Photography & Imaging	4	22	0	22	DONOVN	G238	1800-2130	M	Franchell	GenEd: The Arts Blackboard Hybrid Course. Visit Visit https://sunypoly.edu/online/blackboard

Lecture/Lab

NUR 314-01A is a lecture/lab that is identified as a hybrid by the Hybrid note. The A in the section groups the lecture and lab. The lecture is taught online (with no meeting time or room listed) and the lab meets in-person (with a meeting time and location listed).

1007	NUR	314	01A	1	Comprehensive Health Assessmn	1	12	0	12					Reed	Angel Hybrid. Visit: http://www.sunyit.edu/online Lectures Are Online Weekly. Lab Meets On Campus Mondays
1007	NUR	314	01A	1	Comprehensive Health Assessmn	3	12	0	12	DONOVN		0900-1250	M	Reed	Angel Hybrid. Visit: http://www.sunyit.edu/online Lectures Are Online Weekly. Lab Meets On Campus Mondays

No meeting time or location of online lecture.

Meeting time and location of in-person lab.

Hybrid, online lecture, on campus lab noted.

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Hybrid on Other campus

NUR 313-40H is a hybrid that meets in-person at Hudson Valley Community College (HVCC). The "40" section, HVCC Building and Notes describe the location, and the **H** in the section and **Hybrid** identify it as a hybrid.

1175	NUR	313	40H	1	Theor Bases-Prof Nursg Practi	4	25	1	24	HVCC	1700-2030	M	Staley-Ros	Meets at HVCC 8/27, 9/10, 9/17, 10/29, 11/19, & 12/3 Angel Hybrid. Visit: http://www.sunypoly.edu/online
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Online Examples of Online Courses

Online synchronous

Online synchronous courses are identified with **S** in the section. The Time, Days and Notes fields give information about the online synchronous class meeting. **Always** refer to the Notes for important course information

CRN	Subj	Crs	Sec	Part of Term	Title	CR	CAP	ENL	AVL	Building	Room	Time	Days	Instructor	Notes
3083	COM	490	015	7	Topic: Typograph Design	2	12	0	12	OFCAMP		0900-0950	TWR	TBD	Session I - Topic: Typographic Design. This Course Requires Online Attendance at Specified Time. See http://j.mp/summer2015-designstudio for Crse Overview And Specific Projects Design in Each Course

Days and times of online synchronous meetings

Online

Online courses are identifies with **W** in the section and the "**Blackboard Course**" note. No Building, Room, Time or Days will be listed

"Blackboard Course" note

CRN	Subj	Crs	Sec	Part of Term	Title	CR	CAP	ENL	AVL	Building	Room	Time	Days	Instructor	Notes
3054	ANT	280	05W	1	Refugee Cultures in U.S.	4	20	0	20					Stam	Full Term - Blackboard Course. Visit https://sunypoly.edu/online/blackboard

No location or meeting times are listed for online courses

Example of By Appointment Courses

By appointment courses do not have meeting time or location and require permission of the instructor.

CRN	Subj	Crs	Sec	Part of Term	Title	CR	CAP	ENL	AVL	Building	Room	Time	Days	Instructor	Notes
3033	TEL	597	11	1	Research Project	1	5	0	5					Marsh	Full Term - Permission Of Instructor Required Student Must Specify Credits At Registration