

Email: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Date : \_\_\_\_\_

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Company/  
Dept.: \_\_\_\_\_

1. What do you do if you see a white flashing light (fire alarm) and hear an intermittent tone and voice enunciation?
  - a. Evacuate from the building and proceed to your rally point
  - b. Call the emergency number
  - c. Go back to your suite and pick up your belongings
  - d. Stay in your office
  
2. What do you do if you have any injury, accident, fire, medical emergency or chemical spill on site?
  - a. Call the emergency number(518-437-8600) and call your supervisor
  - b. Leave the work area
  - c. Receive first aid from one of your coworkers and go home
  - d. Go to the hospital
  
3. Where can you find a SDS (safety data sheet) for a chemical?
  - a. HAZMIN database (website)
  - b. Security Office
  - c. ERT Office
  
4. True or False. All chemicals on site must be approved, labeled and have a SDS on file with the EHS department.
  
5. Where can you find information on SUNY Poly Environmental, Health and Safety (EHS) policies & procedures and view the approved chemical list (HAZMIN database)?
  - a. Security Office
  - b. Gowning Rooms
  - c. CNSE Intranet – EHS Page
  - d. HR Offices
  
6. True or False. Employees must never defeat, tamper with, ignore, or operate any devices such as a valve, or electrical switch, or start up any equipment that is locked or tagged out.
  
7. Who has the primary responsibility for my safety in the workplace?
  - a. My manager or supervisor
  - b. I do
  - c. Human resources representative
  - d. Security guard
  
8. In the event of an emergency evacuation who gives the all clear?
  - a. Process engineer
  - b. Work station operator
  - c. Emergency Response Team member or EHS
  
9. True or False. All personnel on site must follow both SUNY Poly and their company's safety and security procedures?

10. What action do you take if you observe a **potential** unsafe condition, unsafe behavior, lack of training, improper equipment in the workplace?
  - a. Notify the tool contractor
  - b. Immediately notify my manager or supervisor
  - c. Notify my equipment engineer friend
11. True or False. To report any SUNY POLY facility maintenance concerns (e.g., restrooms, air conditioning, walkways, stairs, doors, lighting, parking lots) send an email to [csefix@sunypoly.edu](mailto:csefix@sunypoly.edu) for corrective action?
12. True or False. To report any **immediate** safety or security concern call 518-437-8600 for assistance and contact your manager or supervisor.
13. True or False. University Police have the jurisdiction onsite and the ability to ticket and/or arrest you.
14. It is my responsibility onsite to:
  - a. Report suspicious activity, people and packages
  - b. Not tailgate or allow others to tailgate as related to access
  - c. Display SUNY Poly badge
  - d. Park in designated areas
  - e. Comply with the speed limit(15mph) and traffic signs
  - f. All of the above