

**SUNY POLYTECHNIC INSTITUTE
COMPREHENSIVE ACADEMIC CALENDAR
UNDERGRADUATE/GRADUATE
FALL SEMESTER 2025**

| | | |
|---------------|----------|---|
| August 1 | Fri | Deadline for readmission in good standing for fall 2025 Fall 2025 Payment Due \$40 late fee to register for fall 2025 courses begins for returning students |
| August 25 | Mon | ALL CLASSES BEGIN Please refer to campus refund policy & half semester calendars on reverse side |
| September 1 | Mon | LABOR DAY HOLIDAY - College closed for ALL business/no classes |
| September 2 | Tue | All registration changes must be made through the Registrar's Office Banner Web is no longer available for fall 2025 registration changes Add/Drop Form and fees begin (Students Must Obtain Instructor's Signature to Add a Course) \$40 late fee charged for <u>ALL</u> students registering for fall 2025 |
| September 5 | Fri | Last day to add/register for courses |
| September 7 | Sun | Last day to drop courses without academic record |
| September 8 | Mon | Withdrawal (W Grade) from courses begins |
| October 11-14 | Sat-Tue | Mid-Semester Break |
| October 10 | Fri | Last day of classes for first half semester courses |
| October 15 | Wed | First day of classes for second half semester courses (See reverse side for calendar) Mid-semester grades due Incomplete grades from spring & summer 2025 revert to "F" grades |
| November 1 | Sat | Last day to file for May 2026 graduation |
| Nov 3-7 | Mon-Fri | Advance Registration - spring 2026 (Matriculated Students:See academic department for advising) |
| Nov 26-Nov 30 | Wed-Sun | THANKSGIVING HOLIDAY RECESS (Recess begins at 8:00 AM, Wednesday, Nov. 26) |
| Nov 27-Nov 30 | Thur-Sun | College closed for ALL business |
| December 1 | Mon | Classes resume |
| December 5 | Fri | Classes end Last Day to Officially Withdraw (W Grade) from full semester courses |
| December 8 | Mon | Final exams begin |
| December 11 | Thur | Final exams end |
| December 15 | Mon | Deadline for spring 2026 readmission for students in good standing |
| December 16 | Tue | Final grades due – 12:00 PM |

****Please Note Below the Academic Calendar Fee Structure:**

1. **LATE REGISTRATION** begins August 1, 2025 and a late registration fee of \$40 will be charged for returning students registering August 2nd or later. Beginning September 2, 2025, the \$40 late registration fee will be charged for ALL students approved to register.
2. **ADDING** classes occurs through the first week without charge. Starting the second week of classes (09/02-09/05/25), students will be charged an add fee of \$20 and must also **OBTAIN THE INSTRUCTOR'S SIGNATURE/APPROVAL.** <https://webapp.sunypoly.edu/forms/registrar-add-drop>
3. **DROPPING** classes occurs through the first week without charge. Starting the second week of classes (09/02-09/07/25), students will be charged a drop fee of \$20. **STUDENTS MAY DROP A COURSE WITHOUT ACADEMIC RECORD DURING THE FIRST TWO WEEKS OF CLASSES (through 09/07/25). STUDENTS CAN NOT DROP THEIR LAST CLASS VIA BANNER WEB. DROPPING ALL CLASSES (BEGINNING ON THE FIRST DAY OF CLASSES) CONSTITUTES A WITHDRAWAL FROM SUNY POLY AND CAN ONLY BE ACCOMPLISHED BY COMPLETING THE WITHDRAWAL FORM FOUND ON THE REGISTRAR'S OFFICE FORMS PAGE.** (<https://webapp.sunypoly.edu/forms/registrar-complete-withdrawal>)
4. Officially dropping from a course beginning the third week of classes through the last day of class instruction (09/08-12/05/25), will result in a **W** grade being assigned. If a student has seen or completed their final exam/project, they are ineligible for withdrawal. There is a \$20 fee to process a withdrawal form.
5. See second page for campus refund policy and half semester course calendar.
6. **POTENTIAL DECEMBER 2025 GRADUATES SHOULD HAVE ALREADY APPLIED TO GRADUATE AS OF JUNE 1, 2025. CONTACT THE REGISTRAR'S OFFICE IMMEDIATELY IF YOU HAVE NOT YET APPLIED.**

**HALF SEMESTER COURSE CALENDAR
FALL 2025**

FIRST SEVEN WEEKS:

| | | |
|-------------|-----|---|
| August 1 | Fri | Fall 2025 payment due \$40 late fee to register for fall 2025 courses begins for returning students |
| August 25 | Mon | Classes begin |
| August 29 | Fri | Last day to add/register for first half courses |
| September 1 | Mon | LABOR DAY HOLIDAY - College closed for ALL business/no classes |
| September 2 | Tue | Last day to drop courses without academic record |
| September 3 | Wed | Withdrawal (W Grade) from courses begins* |
| October 10 | Fri | Last day of classes for first half semester course Last day to officially withdraw (W Grade) from courses* |
| October 14 | Tue | Final grades due – 12:00 PM |

SECOND SEVEN WEEKS:

| | | |
|-------------|-----|---|
| October 15 | Wed | Classes begin |
| October 21 | Tue | Last day to add/register for courses Last day to drop courses without academic record |
| October 22 | Wed | Withdrawal (W Grade) from courses begins* |
| December 5 | Fri | Last day of classes for second half semester courses Last day to officially withdraw (W Grade) from courses* |
| December 15 | Mon | Deadline for spring 2026 readmission application |
| December 16 | Tue | Final grades due – 12:00 PM |

***Add/Drop/Withdrawal Fees Charged**

Refund Schedule for Full Semester Courses (15-Week Term: 08/25/25 – 12/11/25)

SUNY Poly will be closed 9/1/25

| Date | | Tuition Refund | Fee Refund |
|-------------------------|------------|-----------------------|-------------------|
| Registration to 8/31/25 | (1st week) | 100% | 100% |
| 9/01/25 to 9/07/25 | (2nd week) | 70% | 0% |
| 9/08/25 to 9/14/25 | (3rd week) | 50% | 0% |
| 9/15/25 to 9/21/25 | (4th week) | 30% | 0% |
| 9/22/25 to End of Term | | 0% | 0% |

Refund Schedule for 1st Half Semester Courses (7-Week Term: 8/25/25 – 10/10/25)

| Date | | Tuition Refund | Fee Refund |
|-------------------------|------------|-----------------------|-------------------|
| Registration to 8/31/25 | (1st week) | 100% | 100% |
| 9/01/25 to 9/07/25 | (2nd week) | 35% | 0% |
| 9/08/25 to End of Term | | 0% | 0% |

Refund Schedule for 2nd Half Semester Courses (7-Week Term: 10/15/25 – 12/05/25)

| Date | | Tuition Refund | Fee Refund |
|--------------------------|------------|-----------------------|-------------------|
| Registration to 10/21/25 | (1st week) | 100% | 100% |
| 10/22/25 to 10/28/25 | (2nd week) | 35% | 0% |
| 10/29/25 to End of Term | | 0% | 0% |