

November 5, 2020

To the SUNY Poly Utica Community:

Please find an important update below regarding pooled surveillance testing. SUNY announced it will be required for students and strongly encouraged for employees (details below) prior to departure for the Thanksgiving break as our in-person classes and activities conclude for the semester. This additional round of testing seeks to support the health of our communities by minimizing any potential COVID-19 spread. In addition to the testing ahead of the Thanksgiving break, employees will find a testing schedule for the remainder of the year.

As you know, SUNY Poly students requiring access to campus, as well as UUP-, CSEA-, PEF-, and PBANYS-represented employees must participate in pooled COVID-19 testing (M/C and NYSCOPBA-represented employees are voluntary). Now, in addition to the regularly scheduled testing, we ask that you **see the updated testing schedule below** so that your test sample can be submitted as required:

- For full instructions on the testing process, students should review the information here: <https://sunypoly.edu/covid19/student-testing.html>.
- Employees should view the details here: <https://sunypoly.edu/covid19/employee-testing.html>.
- Should you be part of a "presumed positive" pool result, you will receive follow-up information about what you must do.

Utica Campus Students:

- All Utica-based residential and commuter students and others who have needed access to campus, are required to take part in this additional testing. Exceptions include those who provide a negative COVID-19 PCR test dated no earlier than Nov. 16, 2020 or those who are 100% online. Failure to take part in testing could lead to a loss of campus access or sanctions.
- Those with last names A-K must take part Monday, Nov. 16 12-7 p.m. and those with last names L-Z must take part Tuesday, Nov. 17 from 12-7 p.m. in the Campus Center on the upper level walking track.
- Follow instructions to take part in the testing process as you have been doing: <https://sunypoly.edu/covid19/student-testing.html>.
- Fill out the testing app *prior to your pooled test*: <https://www.suny-covid-test.com/>.
- For those students who are approved to remain on campus after the Thanksgiving break, they must be tested in the Campus Center on the upper level walking track according to the following testing schedule :
 - November 30/December 1—noon to 2 p.m.
 - December 14/15—noon to 2 p.m.
 - December 28/29—noon to 2 p.m.

Utica Campus UUP-, PEF-, CSEA-, PBANYS-, NYSCOPBA-Represented, and M/C Employees:

- All UUP-, CSEA-, PEF-, and PBANYS-represented employees who have been working on campus for the Fall 2020 semester are ***strongly encouraged to participate*** in surveillance testing scheduled for Nov. 16/17 (M/C and NYSCOPBA-represented employees are voluntary)

before departure for the Thanksgiving break. 100% remote employees are not required to take part.

- This means that those employees with last names L-Z will have an additional week of testing so that all tests can take place Monday and Tuesday, Nov. 16/17 in the Campus Center on the upper level walking track from noon to 7 p.m. Please note that those employees with last names A-K are required to participate in surveillance testing scheduled for Nov. 16/17.
- **You must fill out the testing app prior to coming to take part in pooled testing at <https://www.suny-covid-test.com/>.**
- If you are unable or do not wish to take part in the pooled testing, you will need to submit proof of a negative SARS-CoV-2 (COVID-19) PCR test result to Human Resources (results should be emailed directly to Audra Cornelius at cornelal@sunypoly.edu). The test must be a PCR molecular test or an antigen test; antibody tests will not be accepted.
- **After the Nov. 16 test submission, to comply with testing for the remainder of the year, all UUP-, CSEA-, PEF-, and PBANYS-represented employees (M/C and NYSCOPBA-represented employees are voluntary) working on campus should follow the following testing schedule:**
 - November 30/December 1—noon to 2 p.m.
 - December 14/15—noon to 2 p.m.
 - December 28/29—noon to 2 p.m.

Please find the recent SUNY testing news release here: <https://www.suny.edu/suny-news/press-releases/10-20/10-27-20/covid-test-thanksgiving-break.html>, and a link to the full SUNY policy here: <https://www.suny.edu/media/suny/content-assets/documents/news/SUNY-Mandatory-Testing-Fall2020-Semester-Closing.pdf>.

In advance of this critical SUNY-wide effort, we thank you for helping to support the health of everyone at SUNY Poly, as well as the health of those in our larger communities.

Sincerely,

The Office of the President