



March 23, 2020

Dear SUNY Poly Parents,

As the novel coronavirus (COVID-19) continues to spread around the globe, we are, to say the least, facing complex and rapidly evolving challenges, together. We would like to reach out to let you know SUNY Polytechnic Institute remains steadfastly dedicated to the health, safety, and well-being of each student, faculty, and staff member, and committed to providing a high-quality learning experience to our students.

As a result of this fast-changing situation, we all have questions. SUNY Poly is working hard to enact detailed plans and advance in a coordinated, focused manner to address the current challenges. We will continue to provide the best educational options we can, as we work to provide frequent updates and the most appropriate services.

As a precautionary measure, enhanced cleaning efforts have been made to ensure common areas and surfaces are more frequently sanitized across our campuses. We also continue to promote social distancing and density reduction measures, with only those who must be on campus remaining for the foreseeable future to help limit the virus' potential spread.

In addition to these measures, SUNY Poly is also taking the following steps:

- SUNY Poly provides daily updates to students, faculty, and staff on our new webpage: <https://sunypoly.edu/covid19.html>, as well as via emails and posts on our institutional social media accounts.
- Starting today, March 23, 2020, under the direction of Governor Andrew Cuomo and Chancellor Johnson, in-person classes will transition to distance education to reduce the density of students on campus.
- We are providing instructions and updates to students to facilitate as smooth a transition as possible to distance learning education.
- Poly Pantry, which provides students with food, toiletries, and essential items up on request, remains available for those in need: <https://sunypoly.edu/polypantry.html>.

Additionally, we notified our residential students not to travel to campus. For the health and safety of everyone, access to our residence halls is restricted and their belongings are secure. We made special arrangements for those who needed to pick up essential items or had extenuating circumstances requiring them to remain on campus. Once the situation improves and it is safe to travel, we will provide more details about checking out.

In addition, an important update was recently provided detailing refund and credit considerations, which can be found at:

<https://sunypoly.edu/sites/default/files/health-alerts/Credit-Refund-Students-Letter3-23.pdf>



We hope it will help answer a number of questions you may have. Please note that the actual check-out date will not impact the amount of credit or refund, which will be calculated as of March 23, 2020.

Students returning home will continue their academic studies. SUNY Poly aims to be as flexible as possible to make this a straightforward and efficient transition. Our faculty and staff will make all efforts to support our students, and we kindly ask that you offer your support to students as they make these changes.

As we all navigate these unprecedented times together, SUNY Poly is doing our best to help our students fulfill their academic requirements while keeping everyone's health our number one priority.

We are grateful for your understanding, your flexibility, and your support as we strive to emerge from this difficult time as a community, stronger.

I wish that you and your loved ones all stay safe and healthy.

Sincerely,

Dr. Grace Wang  
Interim President  
SUNY Polytechnic Institute