



February 4, 2021

To Faculty, Staff, and Students,

As part of our continuing effort to provide updates regarding COVID-19 and as we work to maintain the health and wellness of our students, faculty, and staff, we want to make you aware that one individual on the Utica campus tested positive for COVID-19. This person was last on campus primarily in the SUNY Poly Bookstore Tuesday, Feb. 2. and will remain isolated from the campus population until public health officials have indicated they may return.

We wish this individual a full and rapid recovery. As per New York State requirements, the local health department has been notified, and SUNY Poly will continue to work with the county's contact tracing program to connect with anyone who may have been close contacts with the individual to inform them of what precautionary safety protocols must be followed. Please note that the CDC defines exposure risk from someone who is COVID-19 positive as resulting from being less than six feet away for a total of 15 minutes or longer over a 24-hour period.

While there are not believed to be any close contacts of the COVID-19 positive individual on campus, anyone who may be identified as a potential close contact through our internal contact tracing efforts will be asked to self-quarantine as directed by the Health Department's guidance. In addition to regular enhanced cleaning on campus, the area of the Bookstore where this individual had been has been cleaned/disinfected. To be proactive in supporting the health of the campus community, the Bookstore has only been providing curbside pickup for online orders through Friday, Feb. 5; [hours are available here](#).

As we have previously shared with you and especially because of the current surge of COVID-19 activity in the surrounding communities, COVID-19 Exposure Guidance procedures have been implemented and are being followed. We encourage everyone to continue taking COVID-19 precautions on or off campus. It is also the institution's responsibility to safeguard the privacy of those on campus, and in accordance with federal law related to health information, any impacted individual(s) cannot be identified. We will continue to alert you about any COVID-19 cases impacting our campus.

To help answer a number of questions and keep our community informed, please visit SUNY Poly's [COVID-19 webpage](#). You are also encouraged to obtain COVID-19 information from your healthcare provider, [NYS Dept. of Health](#), and the [CDC](#). We would also like to remind you to monitor for symptoms and that should you have a temperature of 100.4°F or higher, a cough, or trouble breathing, you should call your health provider immediately; employees also should contact [Human Resources](#) and students should also contact the [Wellness Center](#) for instructions.

For all COVID-19 related illness, positive test result, isolation, or quarantine issues, please direct communications to the following:

- **Students:** Wellness Center at WellnessCenter@sunypoly.edu
- **Employees:** Human Resources at HR@sunypoly.edu
- **Utica Campus Visitors:** Environmental Health and Safety (EHS) at (315) 792-7101 or Human Resources at HR@sunypoly.edu
- **Albany Campus Visitors:** Environmental Health and Safety (EHS) at SUNYPolyEHS@sunypoly.edu or Human Resources at SUNYPolyHR@sunypoly.edu



SUNY Poly will continue to put in place the necessary measures to maximize our community's health. This update is a strong indication of why SUNY Poly is requiring strict adherence to efforts such as pooled testing, social distancing, and the wearing of face coverings while encouraging regular handwashing with soap for more than 20 seconds, along with the use of hand sanitizer (containing 60-95% alcohol).

We appreciate your supporting these critical efforts, as well as your patience and understanding.

The Office of Marketing and Communications