

# SUNY Polytechnic Institute Banner 9

(Student Instructions) 2024

# Student Login

## SUNY Poly Banner Self Service

- [Enter Personal Information Secure Area](#)
- [Enter Student Secure Area](#)
- [Enter Faculty Secure Area](#)
- [Enter Alumni Secure Area](#)
- [Prospective Students](#)  
Tell us about yourself and request information about our institution.
- [Admission Graduate Application](#)  
Enter a new graduate application or return to complete a graduate application.
- [Course Schedule Menu](#)  
View the current schedule of classes.
- [Transfer Articulation](#)
- [Class Schedule Search with Textbooks](#)
- [SUNY Poly Degree Works](#)

1. Choose Enter Secure Student Area
2. Login with your SitNet and PIN

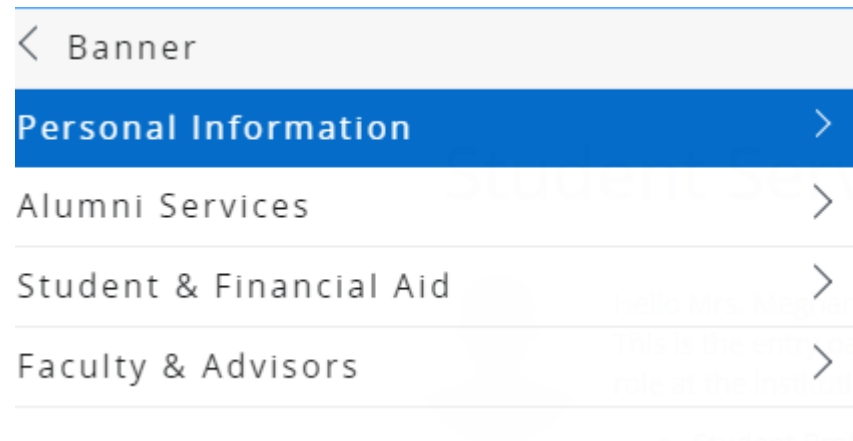
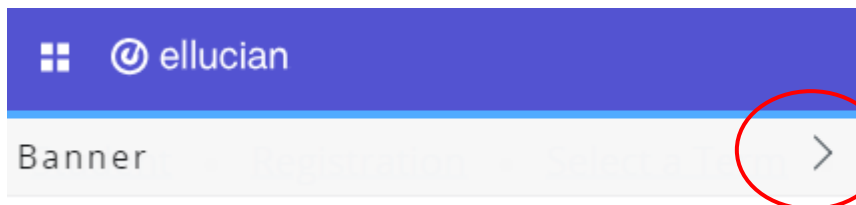
# Personal Information

Emergency contact, mailing address, etc

To view and update your personal information such as mailing address, emergency contact person, email, and phone please click on the icon in the upper left corner.

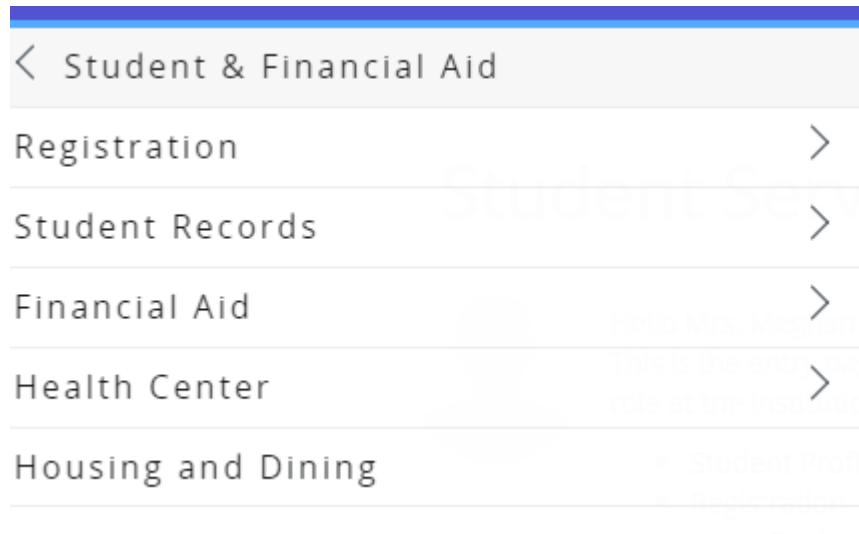


Click on the arrow next to Banner to open additional menu items



# Registration

Student can reach the Registration Menu from the Student Services page or from the Student & Financial Aid Menu



# Registration

Student can choose to Register for Classes or Browse Classes

< Registration

Register for Classes

Browse Classes

Miscellaneous Payments

Student Schedule

Withdrawal Information

Prepare for Registration

Student Educational Goal

Purchase Books Online

E-Billing and Payments

Students will need to select the term for registration

Select a Term

Terms Open for Registration

Summer 2023

Continue

# Prepare for Registration

## The Registration Menu

[Student](#) • [Registration](#)

### Registration

What would you like to do?



#### [Prepare for Registration](#)

View registration status, update student term data, and complete pre-registration requirements.



#### [Plan Ahead](#)

Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.



#### [View Registration Information](#)

View your past schedules and your ungraded classes.



#### [SNAP Enrollment Verification Form](#)

Use this Form when applying for SNAP benefits.



#### [Register for Classes](#)

Search and register for your classes. You can also view and manage your schedule.



#### [Browse Classes](#)

Looking for classes? In this section you can browse classes you find interesting.



#### [Browse Course Catalog](#)

Look up basic course information like subject, course and description.

# Prepare for Registration

Students choose Prepare for Registration to view their Registrations Status

The screenshot displays the 'ellucian' user interface. At the top, there is a navigation breadcrumb: [Student](#) • [Registration](#) • [Select a Term](#) • [Prepare for Registration](#). Below this is a header for 'Prepare for Registration' with two tabs: 'Registration Status' (selected) and 'Update Student Term Data'. The main content area is divided into two sections. The 'Registration Status' section, for the term 'Summer 2023', contains three green success messages: 'Your Student Status permits registration.', 'Your academic status Good Standing permits registration.', and 'You have no holds which prevent registration.'. The 'Earned Hours' section contains two light blue informational messages: 'You have Earned Hours for Level: Graduate, Institution Hours: 33, Transfer Hours: 3' and 'Your class standing for registration purposes is Freshman'. On the right side, a 'Primary Curriculum' sidebar lists details: Level: Undergraduate, College: College of Arts & Sciences, Degree: Bachelor of Science, Program: Biology, Campus: Marcy Campus (Utica), Catalog Term: Summer 2023, Admit Term: Summer 2023, Admit Type: Readmit, Major: Biology, and Department: Biology/Chem/Sci.

ellucian

Student • Registration • Select a Term • Prepare for Registration

## Prepare for Registration

Registration Status | Update Student Term Data

### Registration Status

Term: Summer 2023

- ✓ Your Student Status permits registration.
- ✓ Your academic status Good Standing permits registration.
- ✓ You have no holds which prevent registration.

### Earned Hours

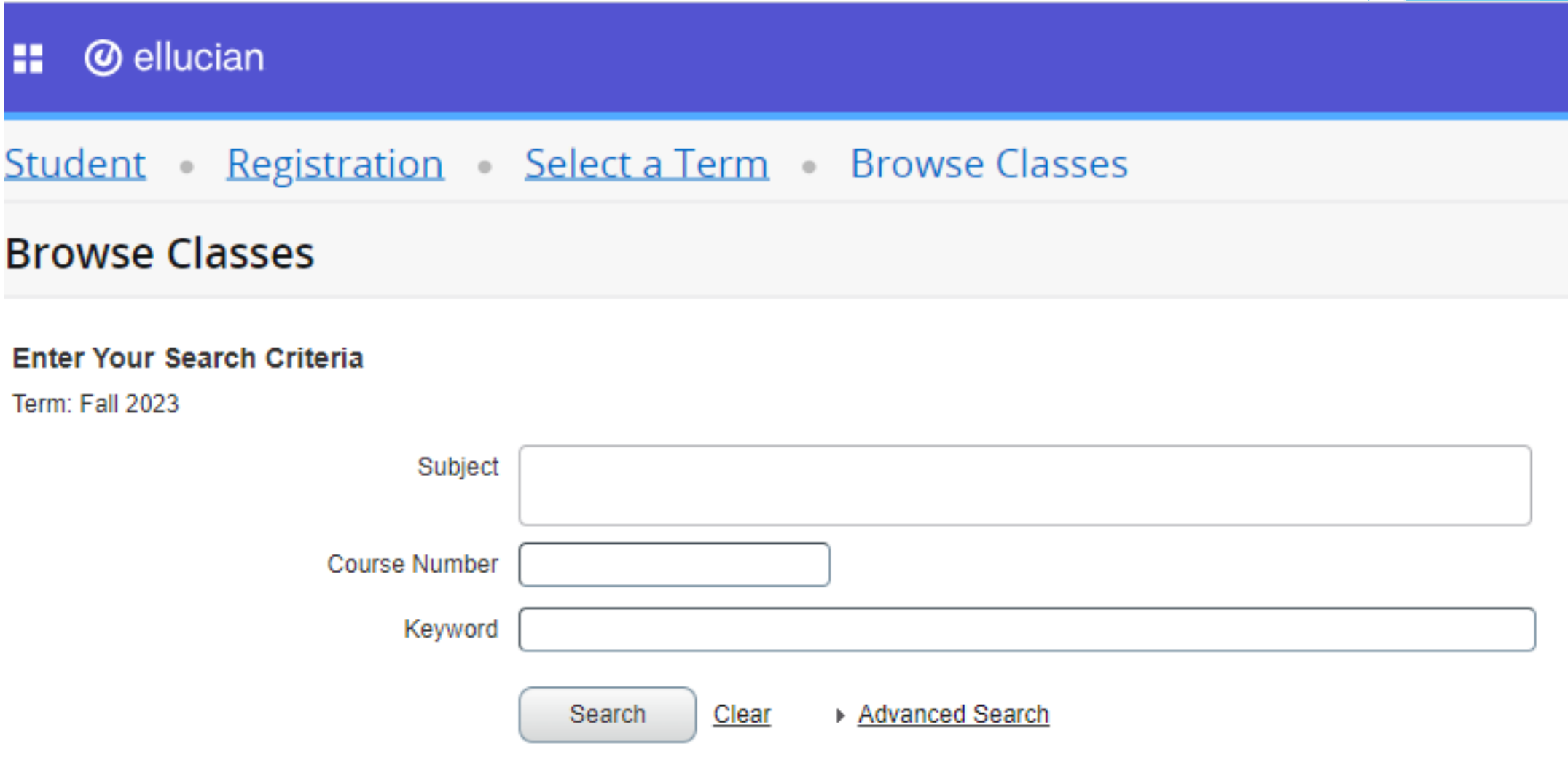
- i You have Earned Hours for Level: Graduate, Institution Hours: 33, Transfer Hours: 3
- i Your class standing for registration purposes is Freshman

#### Primary Curriculum


- Level: Undergraduate
- College: College of Arts & Sciences
- Degree: Bachelor of Science
- Program: Biology
- Campus: Marcy Campus (Utica)
- Catalog Term: Summer 2023
- Admit Term: Summer 2023
- Admit Type: Readmit
- Major: Biology
- Department: Biology/Chem/Sci

# Browse Classes

Students can choose to search by key fields or use the Advanced Search option



The screenshot shows the top navigation bar with the Ellucian logo and a breadcrumb trail: [Student](#) • [Registration](#) • [Select a Term](#) • [Browse Classes](#). Below the breadcrumb is a section titled "Browse Classes". Underneath, there is a heading "Enter Your Search Criteria" and a label "Term: Fall 2023". The search form includes three input fields: "Subject" (a wide text box), "Course Number" (a shorter text box), and "Keyword" (a wide text box). At the bottom of the form are three buttons: "Search", "Clear", and "Advanced Search".

 ellucian

[Student](#) • [Registration](#) • [Select a Term](#) • [Browse Classes](#)

## Browse Classes

**Enter Your Search Criteria**  
Term: Fall 2023

Subject

Course Number

Keyword

[Clear](#) [▶ Advanced Search](#)



# Browse Classes

Search Results — 15 Classes  
Term: Fall 2023 Subject: Accounting

Sort results by clicking on column headers

Control what you see here

Search Again



Title	Subject Description	Course Number	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Schedule Type	Attribute	Linked Sections
<a href="#">Intro to Financial Accou...</a>	Accounting	201	01	4	1997	Fall ...	Lee, Hoseoup (Pri...	S M T W T F S 10:00 AM - 11:50 AM T	Mar...	35 of 35 seat...	Lecture	Appl Lrning Creative Works Business Elective	
<a href="#">Intro to Financial Accou...</a>	Accounting	201	35W	4	1167	Fall ...	Howe, Andrew (Pri...	S M T W T F S - Type: Class Buildin	Inter...	35 of 35 seat...	Lecture w ...	Appl Lrning Creative Works Business Elective	
<a href="#">Managerial Accounting</a>	Accounting	205	35W	4	1932	Fall ...	Lee, Hakyin (Prima...	S M T W T F S - Type: Class Buildin	Inter...	35 of 35 seat...	Lecture w ...	Appl Lrning Creative Works Business Elective	
<a href="#">Income Tax I</a>	Accounting	310	01	4	1967	Fall ...	Hebert, Daniel (Pri...	S M T W T F S 10:00 AM - 11:50 AM T	Mar...	35 of 35 seat...	Lecture	Appl Lrning Creative Works Business Elective	
<a href="#">Intermediate Accounting I</a>	Accounting	385	35W	4	1934	Fall ...	McCallum, Brent (...	S M T W T F S - Type: Class Buildin	Inter...	35 of 35 seat...	Lecture w ...	Appl Lrning Creative Works Business Elective	
<a href="#">Intermediate Accounting II</a>	Accounting	386	35W	4	1935	Fall ...	McCallum, Brent (...	S M T W T F S - Type: Class Buildin	Inter...	35 of 35 seat...	Lecture w ...	Appl Lrning Creative Works Business Elective	
<a href="#">Auditing</a>	Accounting	450	35W	4	1936	Fall ...	Lee, Hoseoup (Pri...	S M T W T F S - Type: Class Buildin	Inter...	35 of 35 seat...	Lecture w ...	Appl Lrning Creative Works Business Elective	

# Browse Classes

ellucian

Student • Registration • Select a Term • Register

## Register for Classes

Find Classes | Enter CRNs | Schedule and Options

**Search Results — 3 Classes**  
Term: Summer 2023 | Subject: Biology

Course	Section	Hours	CRN
<a href="#">Anatomy &amp; Physiology I</a>	Biology 110 01	0 O...	3187

**Class Details for Anatomy & Physiology I Biology 110 01**

Term: 202306 | CRN: 3187

- Class Details
- Bookstore Links
- Course Description
- Syllabus
- Attributes
- Restrictions
- Instructor/Meeting Times
- Enrollment/Waitlist
- Corequisites
- Prerequisites
- Mutual Exclusion
- Cross Listed Courses
- Linked Sections
- Fees
- Catalog

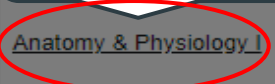
**Associated Term:** Summer 2023  
**CRN:** 3187  
**Campus:** Marcy Campus (Utica)  
**Schedule Type:** Lecture  
**Instructional Method:** Classroom  
**Section Number:** 01  
**Subject:** Biology  
**Course Number:** 110  
**Title:** Anatomy & Physiology I  
**Credit Hours:** 4  
**Grade Mode:** No Section specified grade mode, please see Catalog link below for more information.

Close

**Class Schedule for Summer 2023**

	Sunday	Monday	Tuesday	Wednesday
6am				
7am				
8am				

Click on Course Title for more details



# Register for Classes

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

## Register for Classes

**Find Classes** | Enter CRNs | Schedule and Options

**Enter Your Search Criteria** ⓘ  
Term: Summer 2023

Subject

Course Number

Keyword

[Clear](#) [Advanced Search](#)

In Register for Classes, student can search for classes, enter CRNs, and view their schedules

**Schedule** | Schedule Details

Class Schedule for Summer 2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10am							
11am		✓ Anatomy & Physiology I		✓ Anatomy & Physiology I		✓ Anatomy & Physiology I	
12pm							
1pm							

**Summary** | Tuition and Fees

Title	Details	Hour	CRN	Schedule Type	Fin Aid Status	Status	Action
Anatomy & Physiolo...	BIO 110, 01	4	3187	Lecture		Registered	None

Total Hours | Registered: 4 | Billing: 4 | CEU: 0 | Min: 0 | Max: 999,999,999

Panels ▾

# Register for Classes

Registration error will display in the upper right

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

**!** [BIO 115 CRN 3188: Field of Study Restriction - Field of Study](#)

## Register for Classes

Find Classes Enter CRNs Schedule and Options

**Search Results — 3 Classes**  
Term: Summer 2023 Subject: Biology Search Again

Title	Subject Desc	Course	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Schedule Type	Attribute	Linked Sections	Add
<a href="#">Anatomy &amp; Physiology I</a>	Biology	110	01	0 O...	3187	Su...		S M T W T F S 11:00 AM - 12:00 PM	Mar...	3 of 5 seats...	Lecture	Arts & Science Elective Gen Ed Natural Sciences Lab Science Elective Natural Science Elective Arts & Science Elective	<input type="button" value="Add"/>	

**Schedule** Schedule Details

Class Schedule for Summer 2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10am							
11am							
12pm							
1pm							

**Summary**

Title	Details	Hour	CRN	Schedule Type	Fin Aid Status	Status	Action
<a href="#">Basic Human Anato...</a>	BIO 115, 02	3	3188	Lecture		Errors Preventin...	Remove
<a href="#">Nutrition and Health</a>	BIO 222, 03	4	3189	Lecture		Registered	None
<a href="#">Anatomy &amp; Physiolo...</a>	BIO 110, 01	0	3187	Lecture		Deleted	None

Total Hours | Registered: 4 | Billing: 4 | CEU: 0 | Min: 0 | Max: 999,999.999

Student can add and drop here

# View Registration Information

Students can view their current and past schedules as well as email their schedule

[Student](#) • [Registration](#) • [View Registration Information](#)

## View Registration Information

[Look up a Schedule](#) Active Registrations

### Class Schedule

Term: Summer 2006

Title	Details	Hours	CRN	Schedule Type	Grade Mode	Level	Part Of Term	Study Path	Date	Status	Message	
Topic: Info Transfr/Strytelling	IDT 590, 11	3	3044	Lecture	Standard Grading ...	Graduate	Full Term	None	04/20/2006	Registered	**Web Register...	


Records: 1

Total Hours | Registered: 3 | Billing: 3 | CEU: 0 | Min: 0 | Max: 6

[Schedule](#) Schedule Details

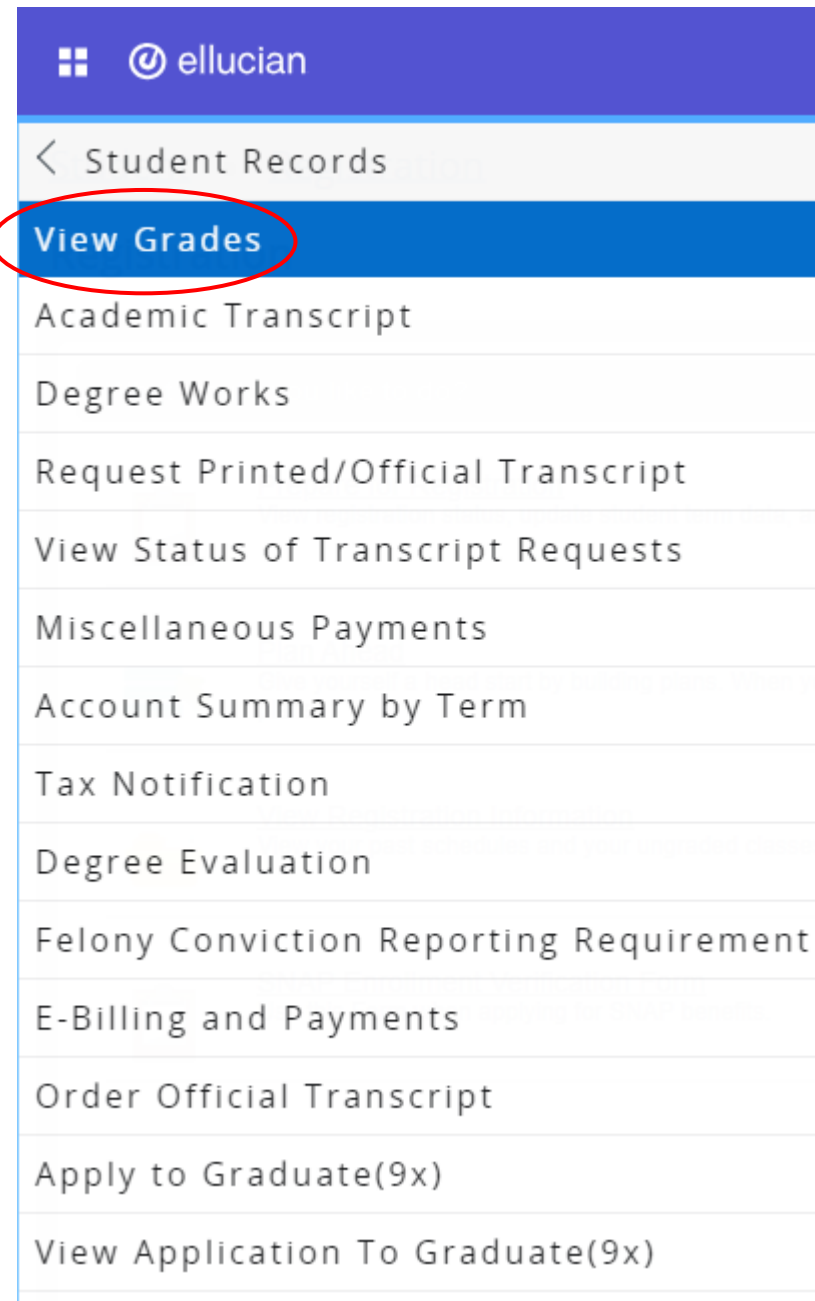
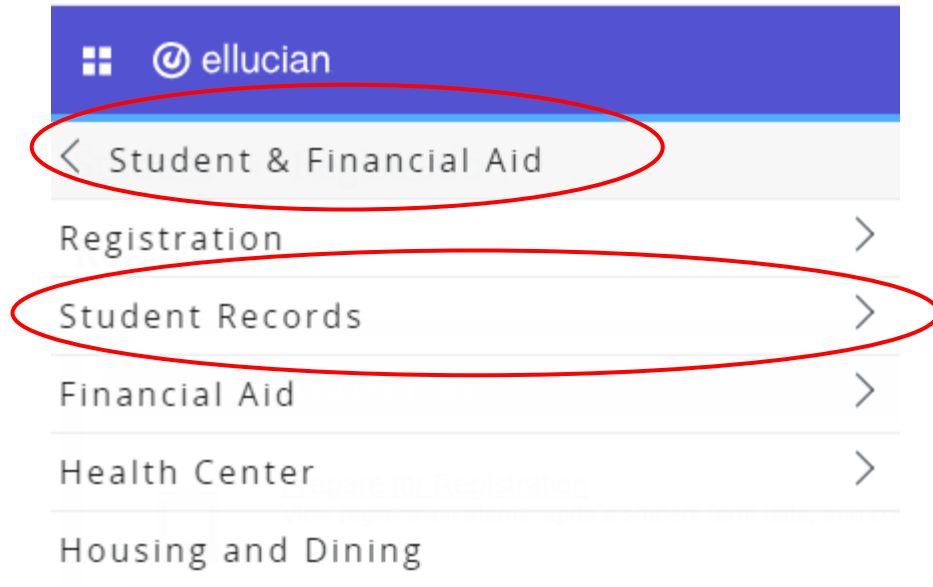
### Class Schedule for Summer 2006

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
5pm							
6pm		✓ Topic: Info Transfr/Strytelling		✓ Topic: Info Transfr/Strytelling			
7pm							
8pm							



# View Grades

To view grades, go to Banner, then Student and Financial Aid, then View Grades



# View Grades

Students will select the term and level in order to view their grades

Select a Term ▼

Select a Course Level ▼

Spring 2009 ▼

Graduate ▼

## GPA Summary [View Details](#)

4.00	4.00	0.00	4.00
Selected Term	Institutional	Transfer	Overall

## Primary Curriculum [View Details](#)

**Level :** Graduate  
**College :** College of Arts & Sciences  
**Degree :** Master of Science  
**Program :** Information Design & Technolgy

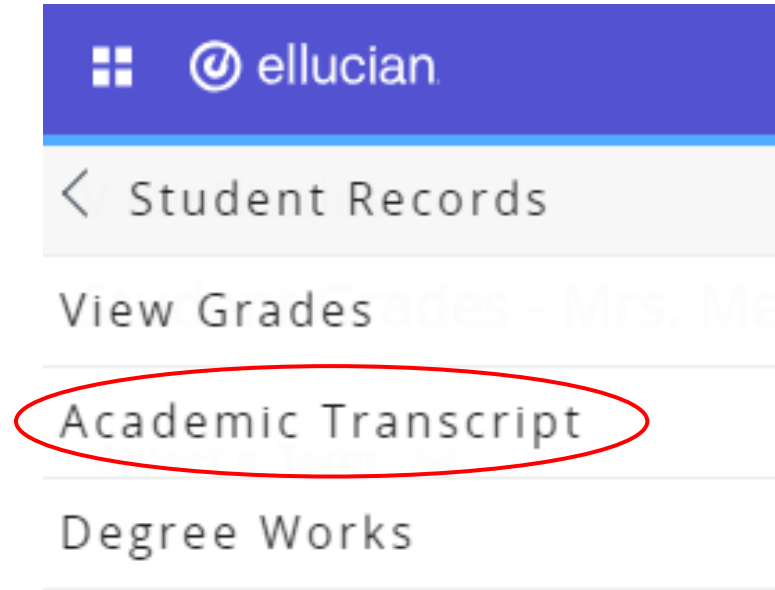
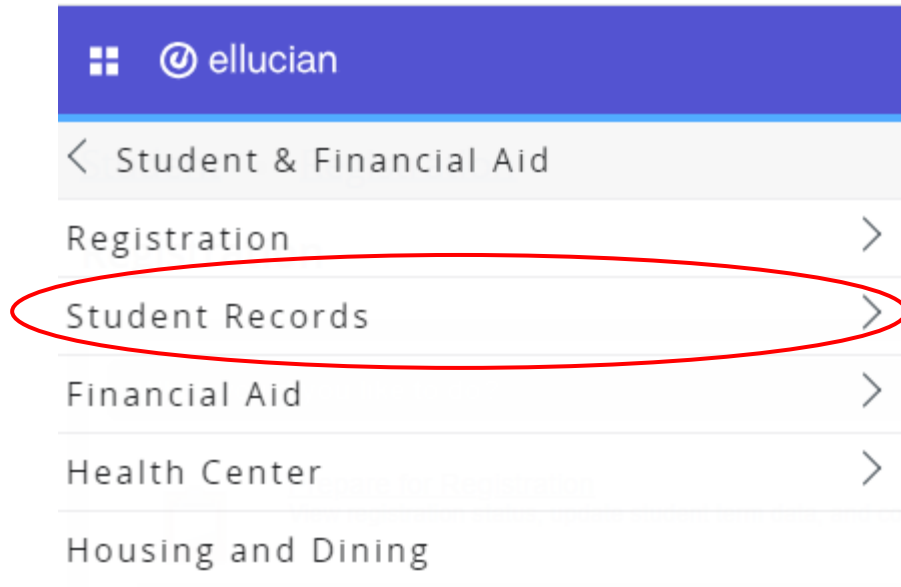
## Course Work

Search by Course Title or Subject Code (ALT+Y)

Subject	Course Title	Campus	Midterm Grade	Final Grade	Narrative Grade Com...	Attem...	Earne...	GPA H...	Qualit...	CRN
IDT 599, 11E	Thesis/Project	1		A		3.000	3.000	3.000	12.00	2191

# View your Transcript

To view grades, go to Banner,  
then Student and Financial Aid,  
then Academic Transcript



Students will select the level and transcript type of 'web transcript'