



Interlibrary Loan Policies for Borrowing Libraries

OCLC Symbol: YTM

Shipping and Return to Address

SUNY Polytechnic Institute / Cayan Library
100 Seymour Road
Utica, NY 13502

Lending and Borrowing contact ill@sunypoly.edu | 315-792-7248

[Library catalog](#)

Group affiliations

CLRC, CNYG, GNYS, IDSZ, ILLD, LAND, LVIS, NE@R, NEPU, NYUL, RSUN, XSYT, ZERO, ZUAU.

Procedure

Submit a request via OCLC or email request at ill@sunypoly.edu.

Restriction

We require reciprocal agreements. We provide materials to only those libraries that lend materials for free, either through individual reciprocal agreements or consortia or group partnerships such as LVIS or IDS.

Loan periods and renewal requests

Initial loan periods are 90 days with a one-month renewal allowed if the item is not needed by our patron.

Materials available for lending

General collection of monographs; government documents; DVDs.

Materials not available for lending

Selected items from special collections, tabletop games and items on Reserve.

Charges for lost materials

SUNY Poly charges replacement cost plus a \$10 processing fee.